

CENTRAL SANSKRIT UNIVERSITY
Shaikshika Vikasa Kendram, MSP
Rajiv Gandhi Campus, Sringeri - 577139

Notice inviting tender for
Supply & installation of False-ceiling, DG-windows & doors
at
Central Sanskrit University, R.G. Campus, Sringeri

KSV/MSPSVK/TND/2023-24/05

Date: 21-03-2024

Central Sanskrit University invites open bid for supply & installation of False-ceiling (Aphony Fibrette System), DG-windows & doors from the firms having expertise in creating staff cabins/office-cabins using partition walls, Sound Isolation/Insulation Material. Interested firms may send Sealed quotations on or before 30-3-2024 3.00 pm. Bid will be opened on 30-3-2024 at 3.30 pm.

Mode of submission of bid
Fill up all the required formats, scan and make it a single PDF document containing all pages in sequence according to the annexure numbers. It should be password protected file and send it to email – msspsvk@csu.co.in on or before 30-3-2024 at 3.00 pm. Note - Password of the protected file shall be sent only between 03.00 pm and 3.30 pm on 30-3-2024 through the above-said email.

Terms and Conditions

1. Scope of Work:

Supply & installation of False-ceiling (Aphony Fibrette System), DG-windows, doors at CSU, Sri Rajiv Gandhi Campus, Sringeri, Karnataka.

(Details of the required product/service can be seen in BOQ given at Annex. I)

2. Bidder Eligibility Criteria:

- a) The bidder must be a reputed Original Equipment Manufacturer (OEM) or his authorized system integrator. Bidder should have installation team with sufficient man power for execution of work within the specified time.
 - b) Having experience in creating Office cabins or any structure using False-ceiling (Aphony Fibrette System), DG-windows, doors materials.
 - c) **Preferred:** The firm having experience in supplying and executing similar works in reputed Institutions/Govt. project either directly or under other firms will be highly preferred (Proof/work order copies to be enclosed if any).
 - d) The bidder should submit an Undertaking that they are not debarred / Blacklisted for Supply of partition-material by any state / Central Governments or Universities during the last five years.
3. **Bid Security:**
Bidders have to execute a bid declaration accepting that if they withdraw or breach the bid conditions during the period of validity, they will be debarred for the period of one year from bidding for any tender of the institute. Further, the debarment will be intimated to all departments of Government of India/ Governmental Organizations for bidding by the firm for any tender.
4. **Performance Security:**
3% performance security shall be furnished (by the successful bidder) in the form of account payee Bankers Guarantee (including e-bank guarantee) / DD / FD Receipt / Cheque in favor of Director, Central Sanskrit University, Rajiv Gandhi Campus, Sringeri.
5. **Technical Evaluation:**
All the technical aspects of the bids will be evaluated for suitability and specification. Further, the institute may verify from the end users specified in the technical bid about the execution and satisfactory completion of the item quoted if required.
6. **Commercial Bids:**
CSU, RGC, Sringeri will consider financial bids of the shortlisted bidders only in technical evaluation.
7. **Price**
- a) The price shall be quoted in INR only including GST. However, applicable GST may be shown clearly in the quote / invoice bifurcating the total price.
 - b) The price quoted should be all inclusive (**No charges can be claimed separately** for packing, forwarding, freight, delivery, unloading, installation, insurance, clearance charges etc.)

8. Delivery/execution Period:

The bidder shall be capable of supplying the material and assembling/executing the work immediately after receiving the work order. The execution of the work must be completed within **20 days** from the date of work order.

9. Supply & services:

- a) The items covered by this document is required to be supplied and installed at CSU, Rajiv Gandhi Campus, Sringeri -577139, Karnataka.
- b) CSU will not provide any accommodation / transportation for the engineers / representatives for attending installation, commissioning and demonstration work. It is the absolute responsibility of the principal supplier / agent to make their own arrangements.

10. General terms :

- a. Any deviation in the material and the specifications from the accepted terms may liable to be rejected and the bidders need to supply all the goods in the specified form to the satisfaction / specifications specified in the order / contract.
- b. The materials utilized in the product/executed work shall be free from defects in design and comply with detailed designs provided by the university; if any, which are stated in the tender/quotation.

11. Manufacturer Authorization Certificate:

Wherever Authorized Distributors / dealers are submitting the bid, Manufacturer Authorization Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

12. Payment:

Payment to the firm will be done by CSU after the successful delivery and installation / execution of the work by the firm. The institution may observe 15 days for checking the successful execution of the work awarded before the release of the payment.

13. Any increase or decrease in taxes, duties or prices of component, etc. will not affect the contract rates during the entire period of contract.

14. Penalty for delayed services / LD

- a) As time is the essence of the contract, delivery period mentioned in the purchase/work-order should be strictly adhered to. Otherwise LD clause will be applied / enforced.
- b) If the supplier fails to supply, and fix/execute the work as per specifications mentioned in the order within the due date, the supplier is liable to pay liquidated damages of 1% of order value for delay of every week or part thereof subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.

- c) CSU reserves the right to cancel the order in case the delay is more than 04 weeks and the contractor is not eligible for claiming any damage from the Institute and contractor will forfeit his claim for Performance Security.

15. Jurisdiction:

The disputes, legal matters, court matters, if any, shall be subject to Court in Sringeri Jurisdiction.

16. Force Majeure

- a) CSU may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that the delay, in performance or other failure to perform its obligations under the contract, is the result of a force majeure.
- b) If the due date of submission of tender / tender opening is declared a holiday for the Institute, the due date for submission of tender / tender opening will be extended to same time on next working day.

17. Arbitration:

All disputes of any kind arising out of supply, commissioning, acceptance etc., shall be referred by either party (CSU or the bidder) after issuance of 30 days' notice in writing to the other party clearly mentioning the nature of dispute and will be referred to the arbitrator to be nominated by the Registrar, CSU, New Delhi, India. The Venue for arbitration shall be New Delhi, India.

18. Acceptance of the terms and conditions of Bid document:

The bidder has to accept all the terms and conditions of this bid document and it is made known that the bidders quoting for this bid had impliedly accepted the terms and conditions of this tender.

19. Interpretation of the clauses in the Bid Document:

In case of any ambiguity / dispute in the interpretation of any of the clause in this bid document, interpretation of Director, CSU, R.G. Campus, Sringeri shall be final and binding on all parties. The CSU, reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.

20. Acceptance of Bid:

The acceptance of the bid will rest solely with the Director, CSU, R.G. Campus, Sringeri, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons. The Institute at its discretion may change the quantity/ upgrade the criteria/ drop any item or part thereof at any time before placing the Purchase Order.

21. Bids should be valid for 60 days from the last date of opening of bids.

22. Site Visit by Bidder:

The Bidder may visit and examine location at a time to be agreed with CSU and obtain all information on the existing premises, physical conditions, area of application etc. that may be necessary for preparing the Bid document. The Bidder may carry out this site visit as per the date and time specified in Bid schedule. The cost of such visits to the site(s) shall be at the Bidder's own expense.

Sub./Ref. - KSV/MSPSVK/TND/2023-24/05/21-03-24

BILL OF QUANTITY & FORMAT FOR QUOTING RATE

Supply of materials & fixing of False Ceiling, Windows & Doors
for teaching Cabins
at CSU, R.G.Campus, Sringeri, Karnataka

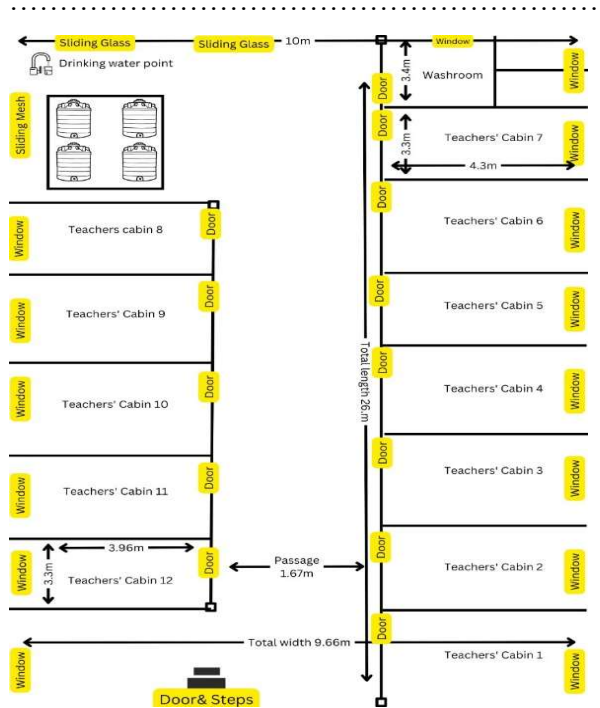
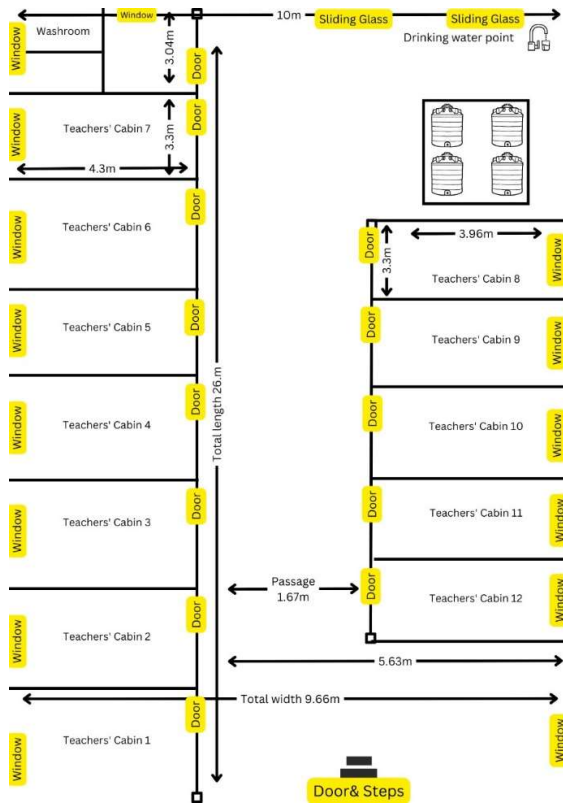
	Scope of work/specifications	Aprx. Qty. (Sq. ft.)
1.	<p>Application: Ceiling Aphony Fibrette System Supplying & fixing of 'Aphony FIBRETTE' Taper Edge 15mm tiles made of Wood Fibre cement composites (Non-Magnesite Bonded) with an option of colors as per the choice of the Architect/ person in charge of Sizes 600X600/600X1200. Has excellent noise absorption of 1 NRC as per ISO: 354-1985 and ASTM 423-90 a, Density 400 Kg/m, meets stringent Fire Ratings ASTMD-876 and Fire Class -1 and Class P-not easily ignitable as per BS-476-Part 5,6,7, weather resistance as per IS 3308, Thermal Insulation as per IS:3346-1980 with relative humidity of 90% RH at 60° Celsius (140° Fahrenheit) for 15 days= No deterioration. Tested as per En 131682001 and are RoHS Complaint and Anti-Bacterial test as per JIS-Z2801 2010. To be installed on G.I studs 600x600mm centre to centre 2400mm X 50mm web thickness 0.5mm, flanges 15 & 50mm fully knurled giving it high strength, hot dipped galvanized steel with 120GSM zinc coating specially designed for Acoustic vibration management and long life with a backing of 50mm thick,1000 GSM absorb wool tested as per Fire Retardant ASTMD 635-1991/Insulation and IS 15061-2002 for excellent results.</p> <p>Calculation of quantity of false-Ceiling for Teaching cabins A & B wing -</p> <p>Area - A & B wing – 85.302ft. x 32.808ft. = 2798.58 sq.ft. X 2 wings = 5597.17sq.ft.</p> <p>Deductions in Ceiling of A & B wing –</p> <ul style="list-style-type: none"> • Open area near steps –12 ft. x 12 ft. 144 ft. x 2 wings = 288sq. ft. • Tank area 12ft. × 15ft. = 180ft. × 2 wings = 360sq.ft. • Washroom area 10ft. × 12ft. = 120ft. × 2 wings = 240sq.ft. <p>Total deductions in Ceiling A & B wing – 288 + 360 +240 = 888sq.ft. Actual area for false Ceiling = 5597.17 – 888 = 4709.17 sq.ft</p>	4709.17

2	<p>Supply & fixing of UPVC framed sliding windows with DG unit</p> <ul style="list-style-type: none"> ➤ (Window size 4.5ft. x 5 ft.) = 22.5sq.ft X 7 windows = 157.5 sq.ft X 2 wings = 315sq.ft ➤ (Window size 6ft. X 6ft.) = 36 sq.ft. X 5 windows = 180sq.ft X 2 wings = 360 sq.ft. <p>Total - 315 + 360 = 675 sq.ft.</p>	675
3	<p>Supply & fixing of UPVC framed sliding windows - (with 8-10 mm glass)</p> <p>(Window size 9 ft. X 6 ft.) = 54 sq. ft. x 3 windows = 162 sq. ft. x 2 wings = 324 sq. ft.</p>	324
4	<p>Supply & fixing of UPVC framed doors (with 8-10 mm glass)</p> <p>3.28 ft. x 7 ft. = 22.96 sq. ft. x 13 doors = 298.48 sq.ft. X 2 wings = 596.96 sq. ft.</p>	596
	Total Rate quoted	

Total Rates quoted should be all inclusive (including GST, transport, delivery, installation)

Bidders are requested to quote unit rate. CSU reserves the right to place purchase-order / work order for items in less or more quantity than the mentioned quantity in this document. Bill payment will be done based on actual execution as per the instructions/requirement of CSU. CSU also reserves the right to cancel the bid without assigning any reason.

INDICATIVE LAYOUT DIAGRAM of TEACHING CABINS



SI No	Description	Details/ Remarks	
1.	Attach Technical Bid (Part A)/ Bidder information sheet (Format is at Annexure – III)		
2.	Whether the bidder is original equipment manufacturer (OEM)? OR his authorized system integrator/Authorized Dealer of OEM ? (Attach supporting document)		
3.	Attach Technical bid (Part B) i.e. Product/Service compliance sheet (Format is at Annexure – IV)		
4.	Attach Bid security declaration form (Format is at Annexure – V)		
5.	In case of other than Original Equipment Manufacturer - attach manufacturer's authorization certificate & support declaration. (Format is at Annexure –VI)		
6.	Attach Annual Turnover Statement (Format is at Annexure –VII)		
7.	Attach Undertaking - Acceptance of Tender Terms (Format is at Annexure – VIII)		
8.	Attach Financial Bid (Rate quotation) (Format is at Annexure – IX)		

Sub./Ref. - KSV/MSPSVK/TND/2023-24/05/ 21-03-24

TECHNICAL BID (Part A)**Bidder information sheet**

Name of the bidder	
Registered Office Address	
Date of Incorporation / Registration details	
PAN Number	
GST Registration Number	
Bidder's Bidding Capacity for the tendered items (As a Manufacturer/ Trader/ dealer / channel partner / system integrator, etc.)	
Address of the local office in Karnataka	
Bank Details	Account Number
	IFS Code
	Bank Name
	Branch Name
Details of the Authorized Signatory of the Company/Firm	Name
	Designation
	Email
	Phone
Details of Contact person other than Authorized Signatory (if any for coordination work)	Name
	Designation
	Email
	Phone

Signature with Date and Stamp of the Bidder/authorized person of the firm

TECHNICAL BID (Part B)**Product/Service compliance sheet**

(Note – Rate should not be mentioned in this sheet.

Rates shall be mentioned in financial bid only. Format of financial bid is given in Annex. X

S.No	Scope of work/specifications	Compliance (Bidder should mention whether the product /service available with him is exactly as mentioned by the Buyer Institution) Yes/NO (If NO, give details in next column)	Deviation/Remarks (If Any) If exact product/service mentioned by the buyer is not available, but the bidder has slightly deviated/alternative item, then may mention in this column. But Selection of such will be at the discretion of the buyer. Preference will be given for specified item only.
1.	<p>Application: Ceiling Aphony Fibrette System Supplying & fixing of 'Aphony FIBRETTE' Taper Edge 15mm tiles made of Wood Fibre cement composites (Non-Magnesite Bonded) with an option of colors as per the choice of the Architect/ person in charge of Sizes 600X600/600X1200. Has excellent noise absorption of 1 NRC as per ISO: 354-1985 and ASTM 423-90 a, Density 400 Kg/m, meets stringent Fire Ratings ASTM D-876 and Fire Class -1 and Class P-not easily ignitable as per BS-476-Part 5,6,7, weather resistance as per IS 3308, Thermal Insulation as per IS:3346-1980 with relative humidity of 90% RH at 60° Celsius (140° Fahrenheit) for 15 days= No deterioration. Tested as per En 131682001 and are RoHS Complaint and Anti-Bacterial test as per JIS-Z2801 2010. To be installed on G.I studs 600x600mm centre to centre 2400mm X 50mm web thickness 0.5mm, flanges 15 & 50mm fully knurled giving it high strength, hot dipped galvanized steel with 120GSM zinc coating specially designed for Acoustic vibration management and long life with a backing of 50mm</p>		

	<p>thick,1000 GSM absorb wool tested as per Fire Retardant ASTM D 635-1991/Insulation and IS 15061-2002 for excellent results.</p> <p>Calculation of quantity of false-Ceiling for Teaching cabins A & B wing -</p> <p>Area - A & B wing – 85.302ft. x 32.808ft. = 2798.58 sq. ft. X 2 wings = 5597.17sq.ft.</p> <p>Deductions in Ceiling of A & B wing –</p> <ul style="list-style-type: none"> • Open area near steps –12 ft. x 12 ft. 144 ft. x 2 wings = 288sq. ft. • Tank area 12ft. × 15ft. = 180ft. × 2 wings = 360sq.ft. • Washroom area 10ft. × 12ft. = 120ft. × 2 wings = 240sq.ft. <p>Total deductions in Ceiling A & B wing – 288 + 360 +240 = 888sq.ft.</p> <p>Actual area for false Ceiling = 5597.17 – 888 = 4709.17 sq.ft</p>		
2.	<p>Supply & fixing of UPVC framed sliding windows with DG unit</p> <ul style="list-style-type: none"> ➤ (Window size 4.5ft. x 5 ft.) = 22.5sq. ft X 7 windows = 157.5 sq.ft X 2 wings = 315sq.ft ➤ (Window size 6ft. X 6ft.) = 36 sq.ft. X 5 windows = 180sq.ft X 2 wings = 360 sq.ft. <p>Total - 315 + 360 = 675 sq.ft.</p>		
3.	<p>Supply & fixing of UPVC framed sliding windows - (with 8-10 mm glass) (Window size 9 ft. X 6 ft.) = 54 sq. ft. x 3 windows = 162 sq. ft. x 2 wings = 324 sq. ft.</p>		
4.	<p>Supply & fixing of UPVC framed doors (with 8-10 mm glass) 3.28 ft. x 7 ft. = 22.96 sq. ft. x 13 doors = 298.48 sq.ft. X 2 wings = 596.96 sq. ft.</p>		

Signature with Date and Stamp of the Bidder/authorized person of the firm

Sub./Ref. KSV/MSPSVK/TND/2023-24/05/ 21-03-24

BID SECURITY DECLARATION FORM
(ON Bidder's Letter head)

To

The Director
Central Sanskrit University
Rajiv Gandhi Campus,
Bharathi Nagara, Menase
Sringeri 577139

I/We M/s. _____ (Name) bid
for the tender KSV/MSPSVK/TND/2023-24/02 Dated 21-03-2024 towards Supply of materials &
fixing of False Ceiling, Windows & Doors for teaching Cabins at CSU, R.G.Campus, Sringeri,
Karnataka.

I/We declare that if we withdraw or modify our Bids either during the period of validity of
bid or fail to execute the contract on award the purchase/work-order or contract, we understand and
agree that our firm will be debarred for the period of one year for further bidding of any tender of
your institute. Further, we agree that your institute is at liberty to intimate this debarment to all
Departments/ Organizations of Government and Governmental Organizations.

Signature with Date and Stamp of the Bidder

Sub./Ref. KSV/MSPSVK/TND/2023-24/05/ 21-03-24

MANUFACTURER'S AUTHORIZATION CERTIFICATE & SUPPORT DECLARATION

(ON Manufacturer's Letter head)

To

The Director
Central Sanskrit University
Rajiv Gandhi Campus,
Bharathi Nagara, Menase
Sringeri 577139

We, _____ [name of
Manufacturer], who are official manufacturers of
..... [Insert type of goods manufactured]
having factories at
.....[insert
full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to
submit a bid the purpose of which is to provide the following goods, manufactured by us [insert
name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee, warranty, availability of material/work execution in
accordance with the Terms and Conditions of Contract with respect to the Goods offered by the
above firm.

Name and Designation of the Authorized Signatory

Signature of Authorized Signatory with Date and Stamp of the Manufacturer

Sub./Ref. KSV/MSPSVK/TND/2023-24/05/ 21-03-24

ANNUAL TURNOVER STATEMENT**Name of the Firm/bidder –**

GST No -

PAN -

Financial Year	Annual Turnover (Rs.)
2020-21	
2021-22	
2022-23	

(Enclose proof) -

IT return for the last three years / Balance Sheet and Profit & Loss Account for last three years

Signature with Date and Stamp of the Bidder

UNDERTAKING - ACCEPTANCE OF TENDER TERMS

(ON Bidder's Letter Head)

Date: _____

To
The Director
Central Sanskrit University
Rajiv Gandhi Campus,
Bharathi Nagara, Menase
Sringeri 577139

Ref. No - KSV/MSPSVK/TND/2023-24/05/ 21-03-24

Name of Bid / Work: Supply of materials & fixing of False Ceiling, Windows & Doors for teaching Cabins at CSU, R.G.Campus, Sringeri, Karnataka.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender' from the website of CSU RG Campus/communication received through email - mspsvk@csu.co.in
2. I/ We hereby certify that I/ we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I/ we shall abide hereby by the terms/ conditions/ clauses contained therein.
3. The corrigendum(s) if any issued from time to time by your department/ Organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/ We hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/ corrigendum(s) in its totality/ entirety.
5. I/We hereby certify that the above firm is not in the active debarred list by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm anywhere in India.
6. I/ We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your department/ Organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including that we can be debarred for a period up to two years as, per Rule 151(iii) of GFR 2017, in case of false declaration.

Yours Faithfully,

(Signature with Date and Stamp of the Bidder)

Financial Bid (Rate quotation)

Name of the Bidder/Firm –

Name of the work - Supply of materials & fixing of False Ceiling, Windows & Doors for teaching Cabins at CSU, R.G.Campus, Sringeri, Karnataka.

	Scope of work/specifications	Aprx. Qty.	Unit	Rate	Total
1.	<p>Application: Ceiling Aphony Fibrette System Supplying & fixing of 'Aphony FIBRETTE' Taper Edge 15mm tiles made of Wood Fibre cement composites (Non-Magnesite Bonded) with an option of colors as per the choice of the Architect/ person in charge of Sizes 600X600/600X1200. Has excellent noise absorption of 1 NRC as per ISO: 354-1985 and ASTM 423-90 a, Density 400 Kg/m, meets stringent Fire Ratings ASTM D-876 and Fire Class -1 and Class P-not easily ignitable as per BS-476-Part 5,6,7, weather resistance as per IS 3308, Thermal Insulation as per IS:3346-1980 with relative humidity of 90% RH at 60° Celsius (140° Fahrenheit) for 15 days= No deterioration. Tested as per En 131682001 and are RoHS Complaint and Anti-Bacterial test as per JIS-Z2801 2010. To be installed on G.I studs 600x600mm centre to centre 2400mm X 50mm web thickness 0.5mm, flanges 15 & 50mm fully knurled giving it high strength, hot dipped galvanized steel with 120GSM zinc coating specially designed for Acoustic vibration management and long life with a backing of 50mm thick,1000 GSM absorb wool tested as per Fire Retardant ASTM D 635-1991/Insulation and IS 15061-2002 for excellent results.</p> <p>Calculation of quantity of false-Ceiling for Teaching cabins A & B wing -</p> <p>Area - A & B wing – 85.302ft. x 32.808ft. = 2798.58 sq. mtr. X 2 wings = 5597.17sq.ft.</p> <p>Deductions in Ceiling of A & B wing –</p> <ul style="list-style-type: none"> • Open area near steps –12 ft. x 12 ft. 144 ft. x 2 wings = 288sq. ft. • Tank area 12ft. × 15ft. = 180ft. × 2 wings = 360sq.ft. • Washroom area 10ft. × 12ft. = 120ft. × 2 wings = 240sq.ft. <p>Total deductions in Ceiling A & B wing – 288 + 360 +240 = 888sq.ft. Actual area for false Ceiling = 5597.17 – 888 = 4709.17 sq.ft</p>	4709.17 +	SFT		

2	<p>Supply & fixing of UPVC framed sliding windows with DG unit</p> <ul style="list-style-type: none"> ➤ (Window size 4.5ft. x 5 ft.) = 22.5sq.ft X 7 windows = 157.5 sq.ft X 2 wings = 315sq.ft ➤ (Window size 6ft. X 6ft.) = 36 sq.ft. X 5 windows = 180sq.ft X 2 wings = 360 sq.ft. <p>Total - 315 + 360 = 675 sq.ft.</p>	675			
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	<p>Supply & fixing of UPVC framed doors (with 8-10 mm glass)</p> <p>3.28 ft. x 7 ft. = 22.96 sq. ft. x 13 doors = 298.48 sq.ft. X 2 wings = 596.96 sq. ft.</p>	596			
	Total Rate quoted				

Signature with Date and Stamp of the Bidder